



# BOMBORA *Pavilion*

FUNCTIONS & EVENTS





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Queenscliff Surf Life Saving Club is perfectly positioned on the golden sands of Queenscliff Beach. Hosting spectacular views across the headland and out to the ocean, the club is metres from the sand. It is an impressive venue, one that your guests will remember for the location alone.

The clubhouse has been recently renovated and our newly refreshed facilities are contemporary yet relaxed. The individual rooms may be hired exclusively, or combined for a whole venue function.

The event spaces on offer can cater for all types of functions and events. Weddings, birthdays, cocktail parties, product launches, conferences and corporate days. Any special or corporate occasion can be hosted at Queenscliff.

Our professional team will work closely with you leading up to the event to ensure the smooth running and success of your function.

If you do not see what you are looking for in the following information please get in touch and we can discuss your individual needs!

[functions@queenscliffslsc.org.au](mailto:functions@queenscliffslsc.org.au)





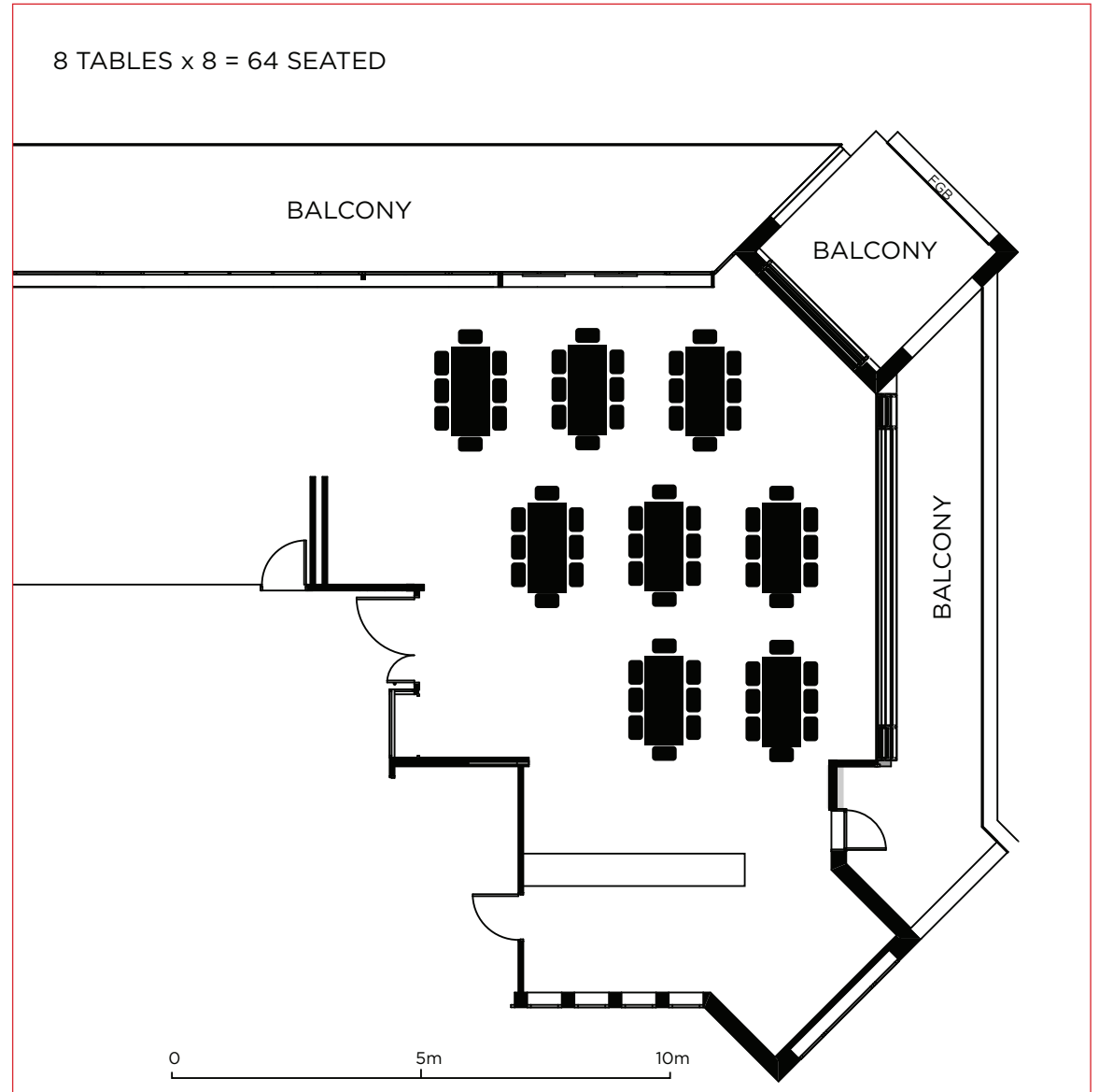


## PETER “YARRA” DALEY ROOM

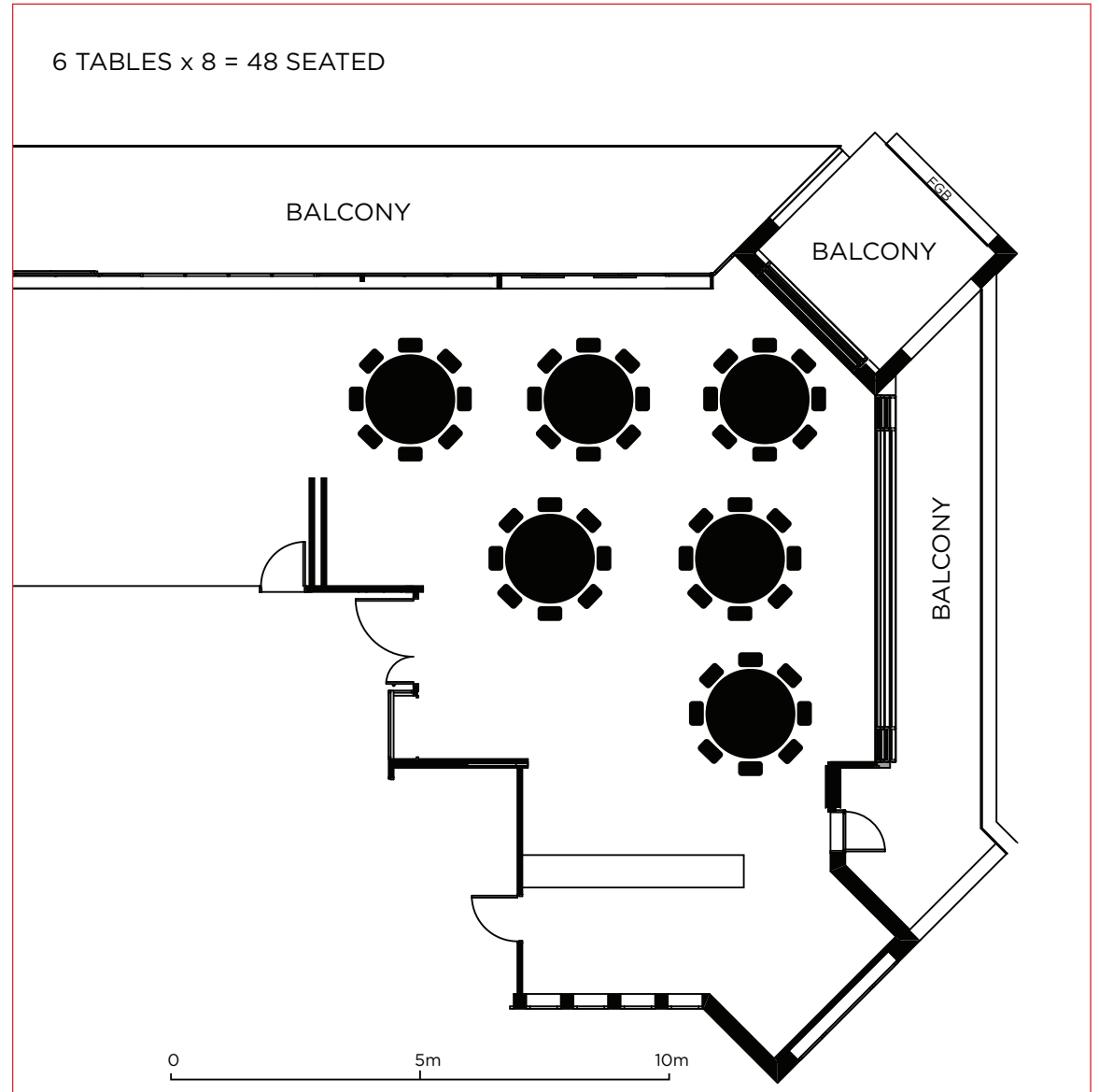
The Peter “Yarra” Daley Room is regularly used by club members. Surrounded by glass, guests are delighted with uninterrupted ocean views and natural light fills the room. Bi-fold doors open onto a large balcony, providing guests with the opportunity to grab a glass of wine and take in the picturesque environment.

This room is an ideal space for your next meeting or function.

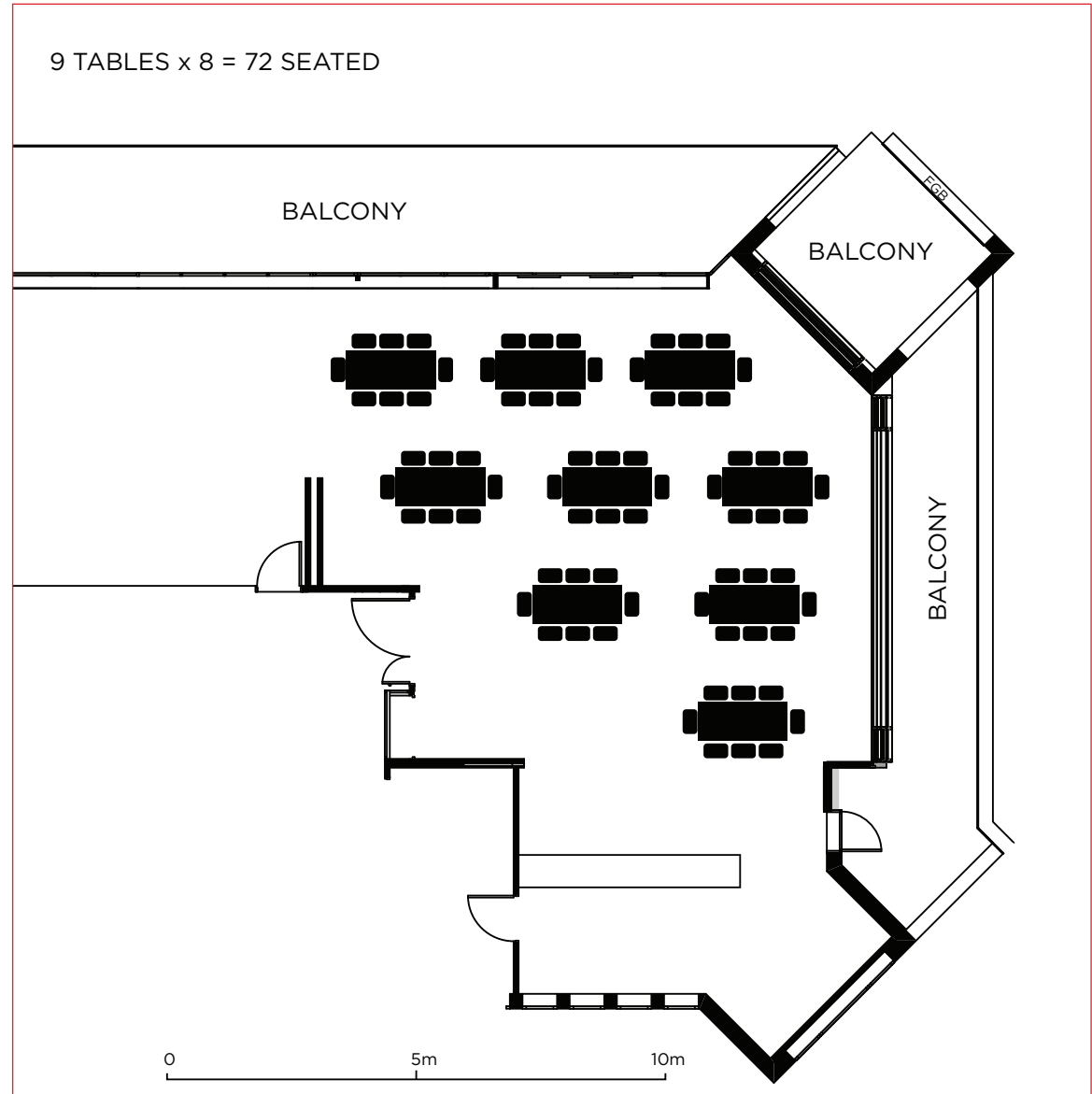
EXAMPLE FLOOR PLAN  
PETER DALEY ROOM



EXAMPLE FLOOR PLAN  
PETER DALEY ROOM



EXAMPLE FLOOR PLAN  
PETER DALEY ROOM





## FUNCTION ROOM

Function Room is the newly renovated star of the Queenscliff clubhouse. With a majestic vaulted wooden ceiling, the craftsmanship makes this a stunning space.

This remarkable room is perfect for your next important event. With an abundance of space for either sit down events or a casual cocktail party, there are plenty of options that can be delivered. Think weddings, engagements, corporate cocktail parties, charity fundraisers, theatre style presentations and much more.

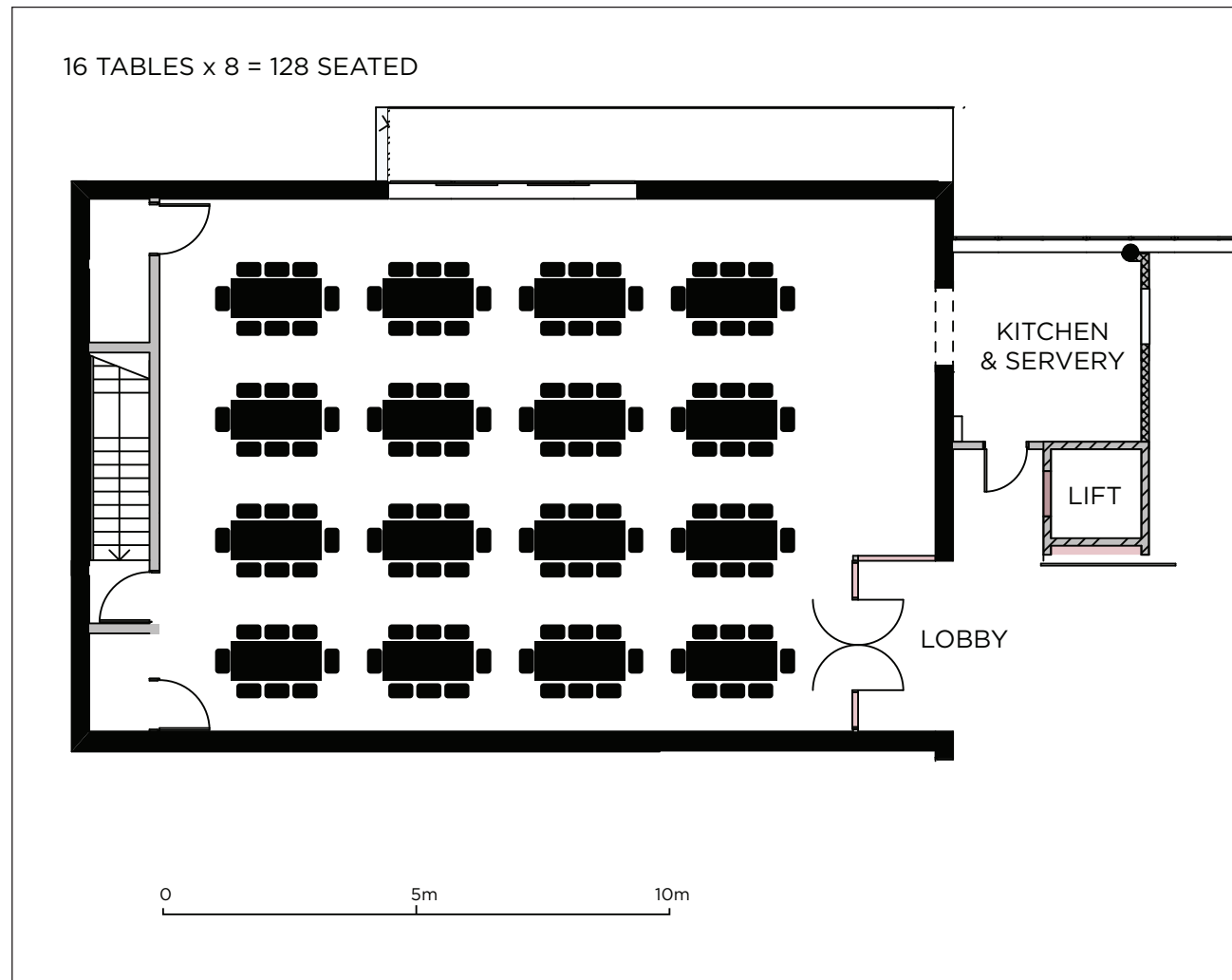
You may also like to hire out the entire venue, holding pre-dinner drinks in the Peter Daley room and moving to a more formal dinner arrangement later in the evening.



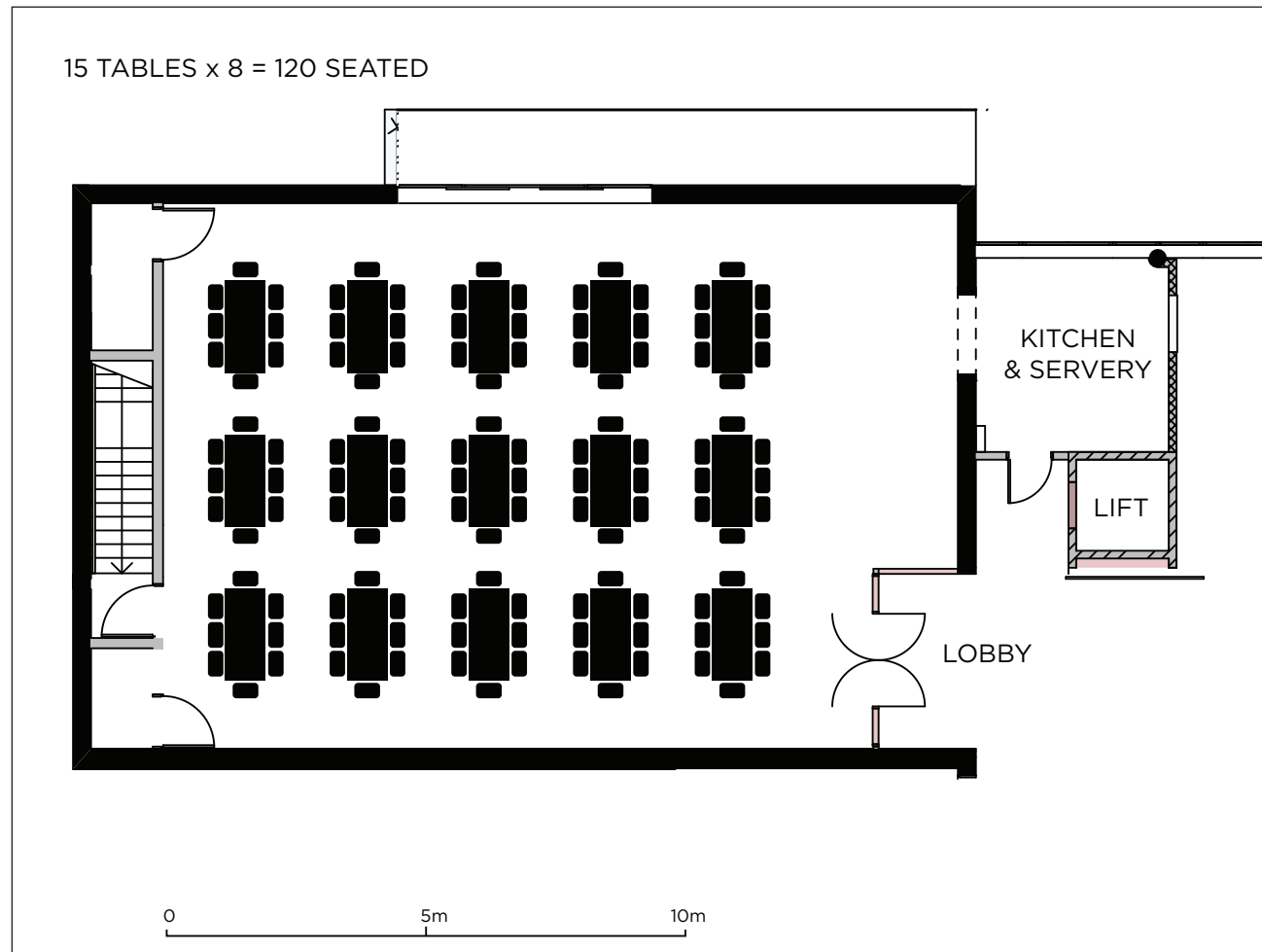




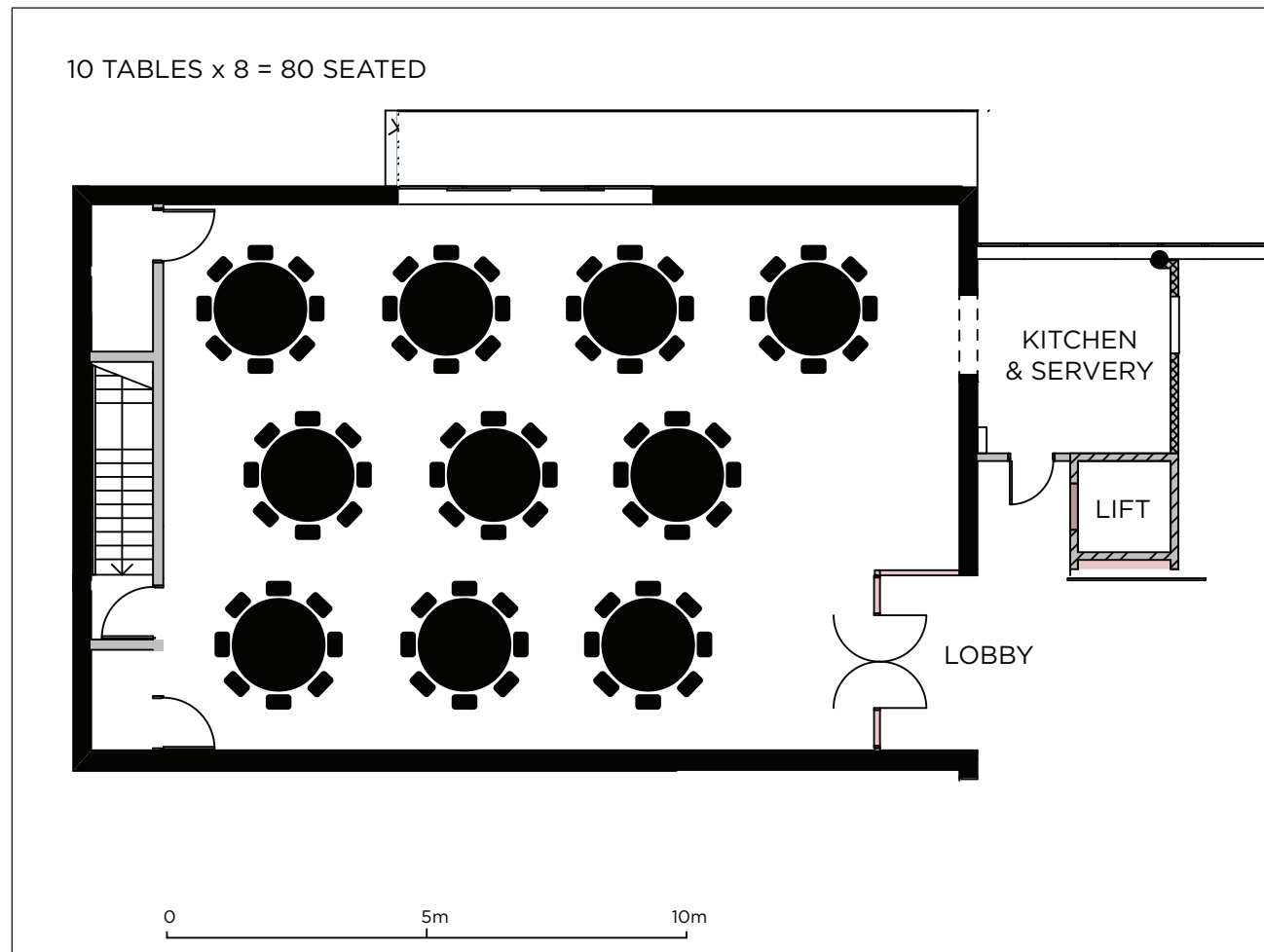
# EXAMPLE FLOOR PLAN FUNCTION HALL



# EXAMPLE FLOOR PLAN FUNCTION HALL



# EXAMPLE FLOOR PLAN FUNCTION HALL





## BOMBORA PAVILION @ QUEENSCLIFF SLSC

### ROOM HIRE FEE SCHEDULE

#### ROOM HIRE RATES

The following rates apply to either of the two main function spaces on 1st floor and are subject to change.

#### Saturday - 4pm until 11pm

Room Hire \$1700 per room  
plus Cleaning Fee \$250  
plus a deposit of \$1000

Additional hourly rate is charged at 20% of Hire Fee

#### Friday - 4pm until 11pm

Room Hire \$1300 per room  
plus Cleaning Fee \$250  
plus a deposit of \$1000

Additional hourly rate is charged at 20% of Hire Fee

#### Monday to Thursday - 4pm until 11pm

Room Hire \$850 per room  
plus Cleaning Fee \$250  
plus a deposit of \$750

Additional hourly rate is charged at 20% of Hire Fee

#### Sunday Afternoons - 2pm until 9pm

Room Hire \$1275 per room  
plus Cleaning Fee \$250  
plus a deposit of \$750

Additional hourly rate is TBC of Hire Fee

*The above fees are for the Peter Daley room overlooking the beach to the south, for the Northern function room, all costs are 15% lower or \$1400 as a base rate.*

#### Corporate Mid-week - 7 hrs up to 3pm

Room Hire \$650 plus any additional hours after 3pm will be charged at \$100 per hour until 7pm maximum, after that by availability and extra costs will apply.

Hirers to clean on leaving or pay an applicable cleaning fee. Minimum hire period 3 hrs.

#### Charities and Fundraisers

No Saturdays allowed; applicable rate TBC by House Committee subject to type of charity/fundraiser. Hirers will incur \$250 Cleaning Fee plus a minimal amenities' usage fee.

#### Discounts Applicable

- Queenscliff SLSC Members (after 2 years' service) are offered 10% off all quoted rates plus Cleaning Fee and oncosts.
- Member discounts ONLY apply for one single booking per calendar year.
- Member hire is for immediate family member events only.

**All hirers need to pay a deposit/bond at time of booking their event**, with final hire cost's to be paid 7 days prior to the event. We will require an authorised credit card for all bookings to cover any additional costs, should they arise.



## **INCLUSIONS**

All hire includes use of:

All amenities in your assigned space, including Blue Tooth Audio, tables, chairs and use of the Caterers Kitchen. Other items a fee will apply.

No Decoration is to be affixed to walls or ceiling in the building.

## **HIRE TIME**

Hire time includes provision for set-up of 1-hour, additional time incurs an hourly rate, any deliveries received/signed for will incur a \$100 fee per delivery.

## **Incidentals**

### **GARBAGE**

It is expected all hirers and caterers are to take all garbage downstairs and empty all bins. Take garbage with you and do not leave a mess. The use of club or council bins located nearby is strictly not allowed.

### **ALCOHOL LICENCE**

All functions are to use the club's licenced bar, there will be no BYO events. Exception being if a special wine or champagne is required a corkage fee of \$30.00 per bottle. No hard spirits are allowed.

We are presently updating our Wine and Beer list, prices will be favourable.

### **BAR STAFF**

It is a requirement that hirers use our members with RSA's as bar staff, they are to be engaged from commencement of function until function ceases at a rate of \$40.00 per hour, with a minimum of 5 hours per staff member.

We will advise the required number of staff based on event conditions and number of guests.

## **CATERING**

At this stage we do not have approved Caterers but expect that any caterer's will take their food preparation rubbish away from site, not using the Club or Council bins located nearby.

No food is to be left in the clubhouse overnight or any catering equipment.

All Caterers must also meet with club's facility manager 7 days prior to review

## **ANCHOR SECURITY**

is our guard and monitoring supplier who check the venue periodically every night.

For certain events they will need to be engaged by the hirers to provide a static guard service, based on the event and relevant local activities at the time.

## **PERSONAL ITEMS**

A limited number of items can be left on premises after functions, by arrangement. These are to be collected by 9am the next day and are not the responsibility of Queenscliff SLSC or its members for any loss or damage.

## **APRA MUSIC FEE**

The club is a licenced APRA music outlet and usage fee is included.

## **AGE RESTRICTONS**

All events held at the club must be for group's who are primarily over 25. Children's parties, 16ths, 18ths and 21sts are not permitted.

***Music must cease by 10.30pm. After that time no guests are allowed on the balcony.***

***Guests are required to leave shortly after, and all doors are to be closed and locked no later than 11.30pm.***

## **ENQUIRIES**

All enquiries for hiring to: [functions@queenscliffslsc.org.au](mailto:functions@queenscliffslsc.org.au)

# BOMBORA PAVILION @ QUEENSCLIFF SLSC CLUB HIRE FORM

## CONTACT DETAILS

Name: .....  
Mobile: .....  
Email: .....

## FUNCTIONS DETAILS

Function Type: .....  
Date of Function:..... No. of Guests: .....  
Time: From ..... to ..... (11pm latest) *Music off by 10.30pm*  
Bar Staff: Yes/No      Number of bar staff : .....

## PAYMENT

Payment Method; (circle)      EFTPOS      Direct Deposit

Deposit/Bond: \$ ..... Date: ..... Receipt No:.....  
Beverages:    \$ ..... Date: ..... Receipt No:.....  
Cleaning Fee: \$ ..... Date: ..... Receipt No:.....  
Hire Fee:      \$ ..... Date: ..... Receipt No:.....  
TOTAL:        \$ ..... Date: ..... Receipt No:.....

## SIGNATURE OF HIRER

Please read Terms & Conditions before signing below.

.....  
I agree to terms and conditions

## SIGNED FOR THE CLUB:

.....

## DEPOSIT DETAILS

BSB: 032-096 Acct: 761440 Acct Name: Queenscliff SLSC

Visa     Mastercard

Expiry Date:.....

(Details to be completed by Hirer and will be held by office in case of damage/breakage)

Name on Card: ..... Signature: .....

Contact Number: .....

Please email - [functions@queenscliffslsc.org.au](mailto:functions@queenscliffslsc.org.au)



# CLUBHOUSE FLOOR PLAN FIRST FLOOR

QUEENSLIFF BEACH

