



BOMBORA *Pavilion*

FUNCTIONS & EVENTS



QUEENSLIFF
SURF LIFE SAVING CLUB



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FUNCTIONS & EVENTS



Queenscliff Surf Life Saving Club is perfectly positioned on the golden sands of Queenscliff Beach. Hosting spectacular views across the headland and out to the ocean, the club is metres from the sand. It is an impressive venue, one that your guests will remember for the location alone.

The clubhouse has been recently renovated and our newly refreshed facilities are contemporary yet relaxed. The individual rooms may be hired exclusively, or combined for a whole venue function.

The event spaces on offer can cater for all types of functions and events. Weddings, birthdays, cocktail parties, product launches, conferences and corporate days. Any special or corporate occasion can be hosted at Queenscliff.

Our professional team will work closely with you leading up to the event to ensure the smooth running and success of your function.

If you do not see what you are looking for in the following information please get in touch and we can discuss your individual needs!

functions@queenscliffslsc.org.au





The Peter "Yarra" Daley Room

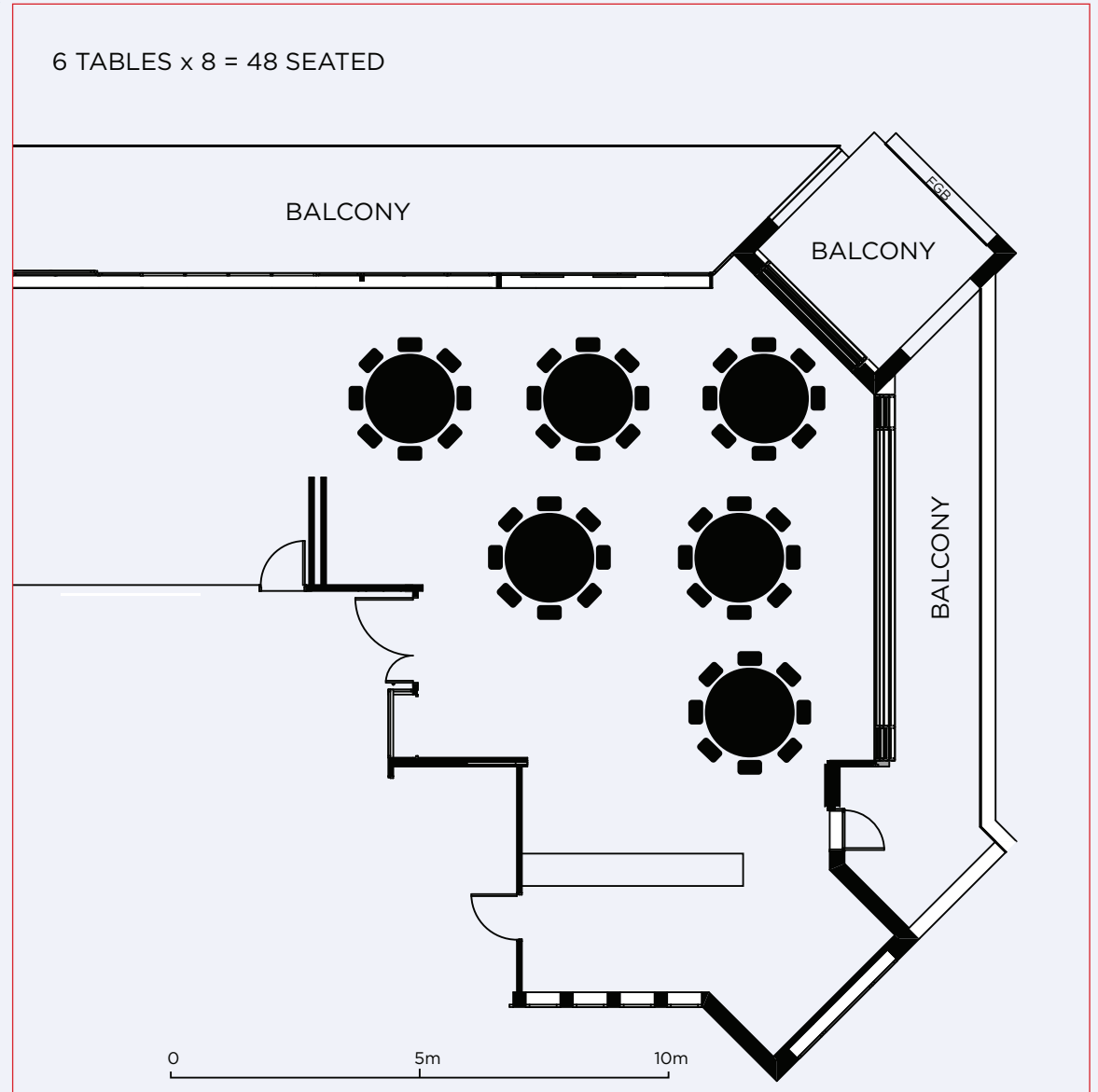
The Peter "Yarra" Daley Room is regularly used by club members. Surrounded by glass, guests are delighted with uninterrupted ocean views and natural light fills the room. Bi-fold doors open onto a large balcony, providing guests with the opportunity to grab a glass of wine and take in the picturesque environment.

This room is an ideal space for your next meeting or function.

CAPACITY
COCKTAIL - 150
SIT DOWN - 72

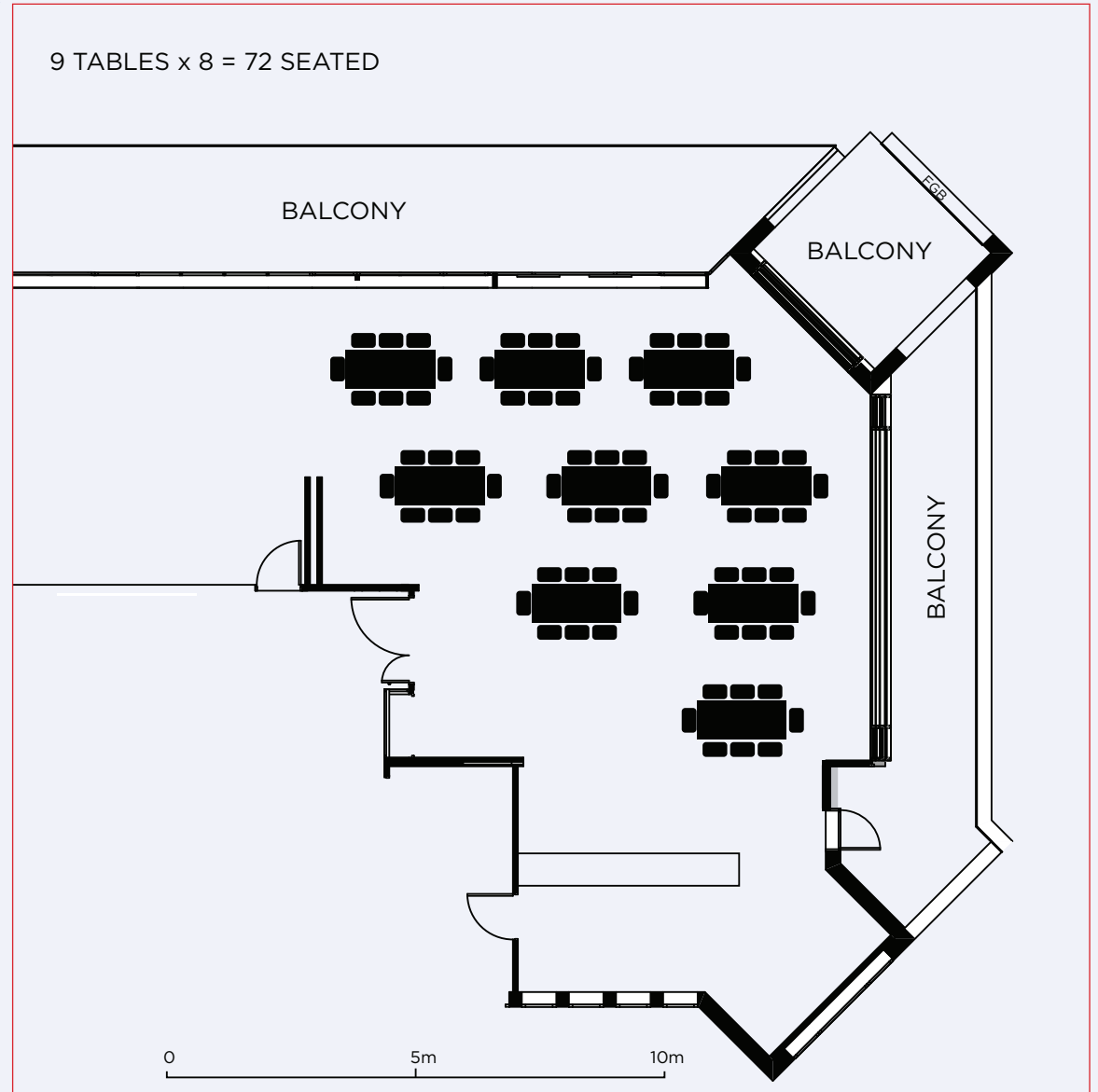
EXAMPLE FLOOR PLAN

The Peter "Yarra" Daley Room



EXAMPLE FLOOR PLAN

The Peter "Yarra" Daley Room





The David Piper Room

The David Piper Room is the newly renovated star of the Queenscliff clubhouse. With a majestic vaulted wooden ceiling, the craftsmanship makes this a stunning space.

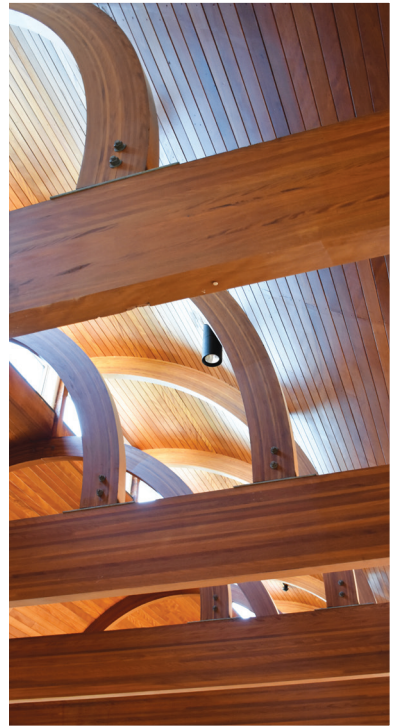
This remarkable room is perfect for your next important event. With an abundance of space for either sit down events or a casual cocktail party, there are plenty of options that can be delivered. Think weddings, engagements, corporate cocktail parties, charity fundraisers, theatre style presentations and much more.

You may also like to hire out the entire venue, holding pre-dinner drinks in the Peter Daley Room and moving to a more formal dinner arrangement later in the evening.

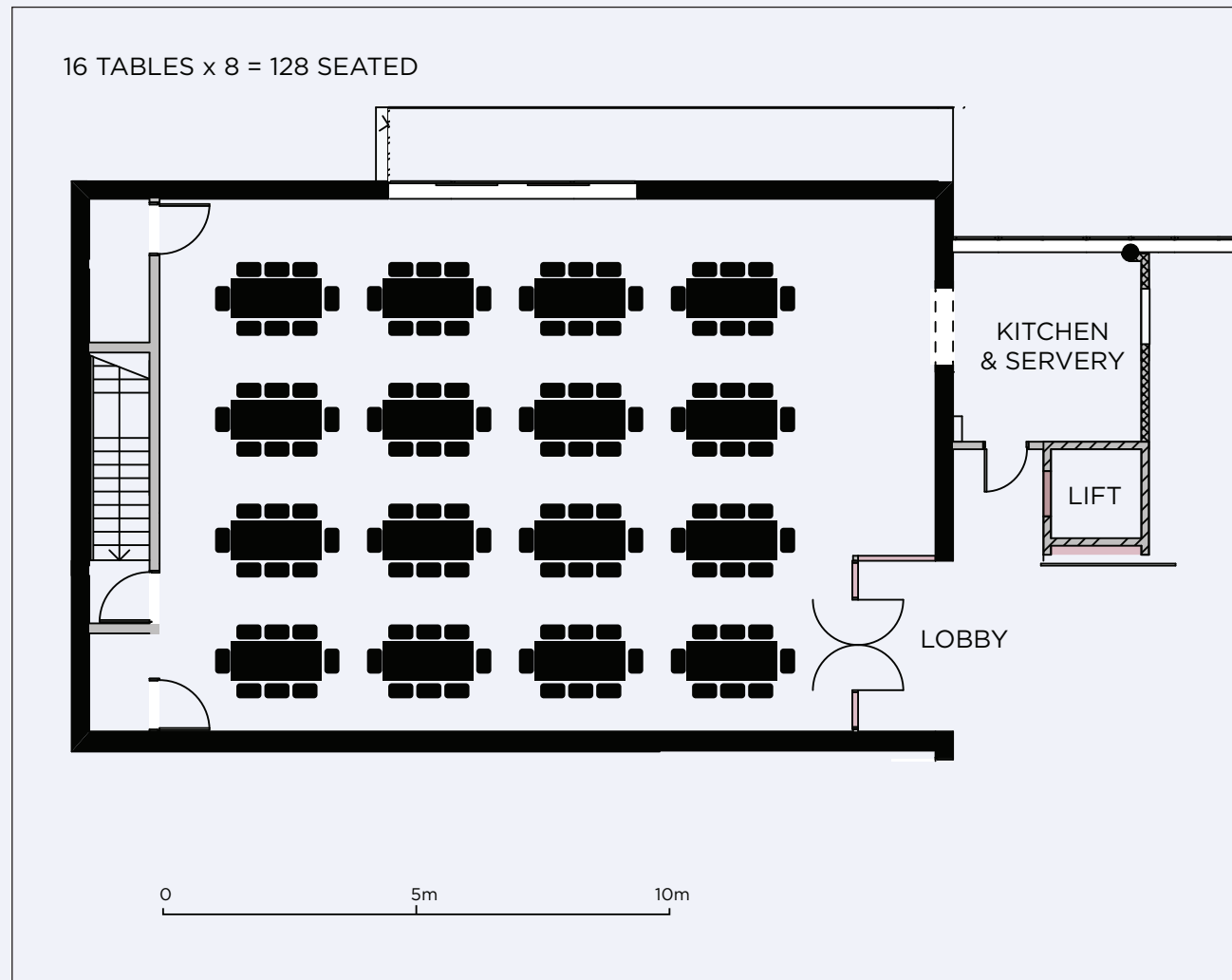
CAPACITY

COCKTAIL - 200

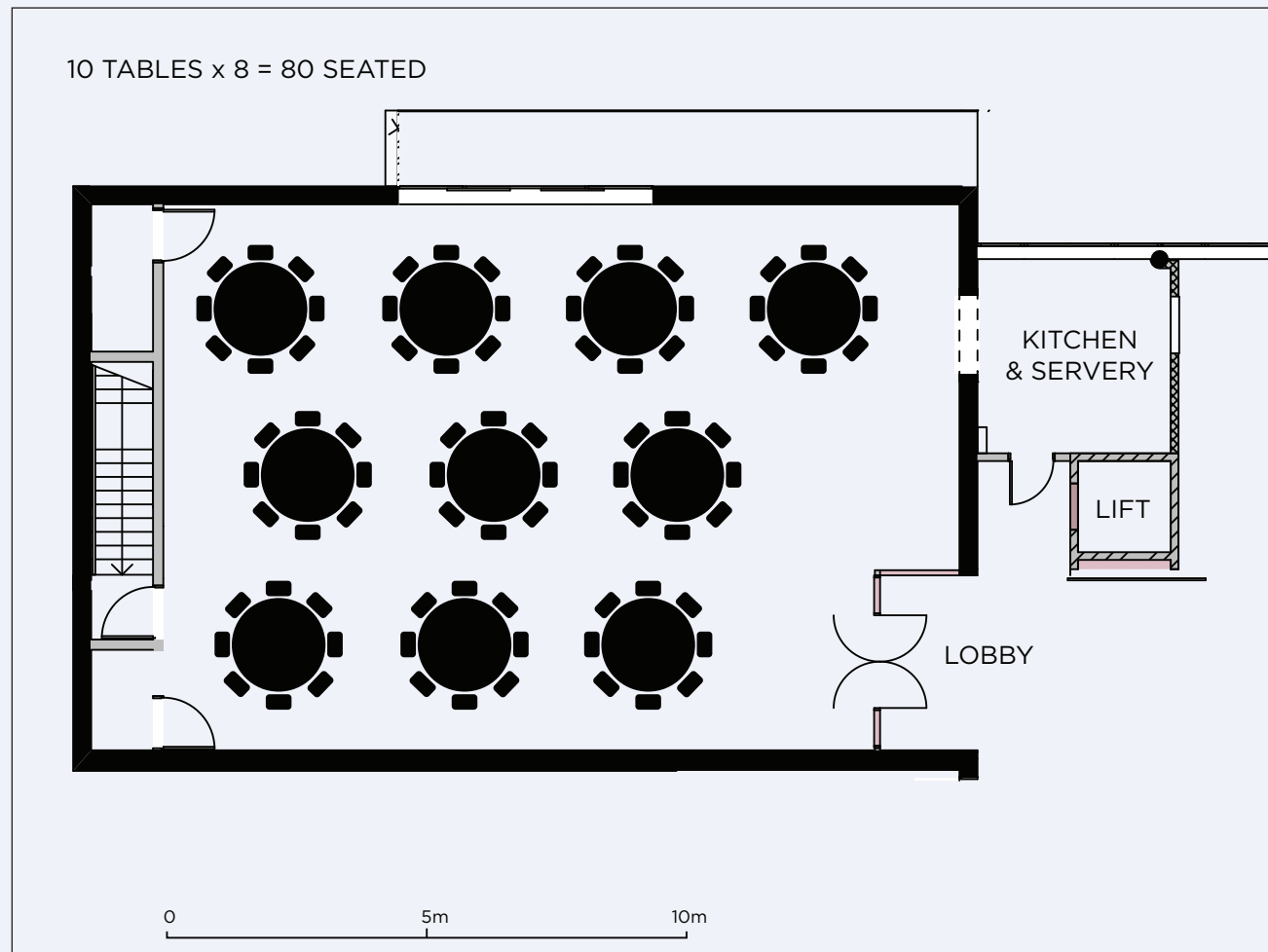
SIT DOWN - 128



EXAMPLE FLOOR PLAN
The David Piper Room



EXAMPLE FLOOR PLAN
The David Piper Room



BOMBORA PAVILION @ QUEENSCLIFF SLSC

Room Hire Fee Schedule

ROOM HIRE RATES

The following rates are subject to change.
Prices are valid for room hire from March 1st 2022.

FULL VENUE

Monday - Thursday - 4pm - 11pm

Room Hire \$2500

Friday - 4pm - 11pm

Room Hire \$4200

Saturday - 4pm - 11pm

Room Hire \$5000

Sunday - 2pm - 9pm

Room Hire \$3500

THE PETER "YARRA" DALEY ROOM

Overlooking the beach to the south.

Monday - Thursday - 4pm - 11pm

Room Hire \$1000

Friday - 4pm - 11pm

Room Hire \$1700

Saturday - 4pm - 11pm

Room Hire \$2000

Sunday - 2pm - 9pm

Room Hire \$1500

THE DAVID PIPER ROOM - Northern end

Monday - Thursday - 4pm - 11pm

Room Hire \$1500

Friday - 4pm - 11pm

Room Hire \$2500

Saturday - 4pm - 11pm

Room Hire \$3000

Sunday - 2pm - 9pm

Room Hire \$2000

ADDITIONAL COSTS & REQUIREMENTS

Cleaning Fee \$250

A deposit of \$1000 is required

Additional hourly rate is charged at 20% of Hire Fee



BOMBORA PAVILION @ QUEENSCLIFF SLSC

Room Hire Fee Schedule

Corporate Mid-week - 7hrs up to 3pm

Room Hire \$650 plus any additional hours after 3pm will be charged at \$100 per hour until 7pm maximum, after that by availability and extra costs will apply.

Hirers to clean on leaving or pay an applicable cleaning fee.
Minimum hire period 3 hrs.

Charities and Fundraisers

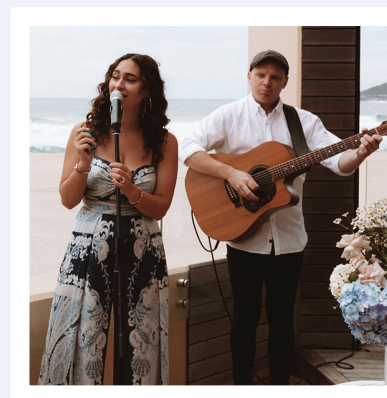
No Saturdays allowed; applicable rate TBC by House Committee subject to type of charity/fundraiser. Hirers will incur \$250 Cleaning Fee plus a minimal amenities' usage fee.

Discounts Applicable

- Queenscliff SLSC Members (after 2 years' service) are offered 25% off all quoted rates plus Cleaning Fee and oncosts.
- Member discounts ONLY apply for one single booking per calendar year.
- Member hire is for immediate family member events only.

All hirers need to pay a deposit/bond at time of booking their event, with final hire cost's to be paid 7 days prior to the event. We will require an authorised credit card for all bookings to cover any additional costs, should they arise.

**Additional discounts may apply for full venue hire.
Please discuss with our Functions Manager.**



INCLUSIONS

All hire includes use of:

All amenities in your assigned space, including Blue Tooth Audio, tables, chairs and use of the Caterers Kitchen. Other items a fee will apply.

No Decoration is to be affixed to walls or ceiling in the building.

HIRE TIME

Hire time includes provision for set-up of 1-hour, additional time incurs an hourly rate, any deliveries received/signed for will incur a \$100 fee per delivery.

Incidentals

GARBAGE

It is expected all hirers and caterers are to take all garbage downstairs and empty all bins. Take garbage with you and do not leave a mess. The use of club or council bins located nearby is strictly not allowed.

ALCOHOL LICENCE

All functions are to use the club's licenced bar, there will be no BYO events. Exception being if a special wine or champagne is required a corkage fee of \$30.00 per bottle. No hard spirits are allowed.

BAR STAFF

It is a requirement that hirers use our members with RSA's as bar staff, they are to be engaged from commencement of function until function ceases at a rate of \$40.00 per hour, with a minimum of 5 hours per staff member.

We will advise the required number of staff based on event conditions and number of guests.

CATERING

At this stage we do not have approved Caterers but expect that any caterer's will take their food preparation rubbish away from site, not using the Club or Council bins located nearby.

No food is to be left in the clubhouse overnight or any catering equipment.

All Caterers must also meet with club's facility manager 7 days prior to review

ANCHOR SECURITY

Our guard and monitoring supplier check the venue periodically every night.

For certain events they will need to be engaged by the hirers to provide a static guard service, based on the event and relevant local activities at the time.

PERSONAL ITEMS

A limited number of items can be left on premises after functions, by arrangement. These are to be collected by 9am the next day and are not the responsibility of Queenscliff SLSC or its members for any loss or damage.

APRA MUSIC FEE

The club is a licenced APRA music outlet and usage fee is included.

AGE RESTRICTONS

All events held at the club must be for group's who are primarily over 25. Children's parties, 16ths, 18ths and 21sts are not permitted.

Music must cease by 10pm. After that time no guests are allowed on the balcony.

Guests are required to leave shortly after, and all doors are to be closed and locked no later than 11pm.

ENQUIRIES

All enquiries for hiring to: functions@queenscliffslsc.org.au

BOMBORA PAVILION @ QUEENSCLIFF SLSC

Booking Agreement

BOOKING CONFIRMATION AND DEPOSITS

To confirm a booking a deposit/bond amount as listed in the Room Hire Fee Schedule or as quoted and agreed by the Functions Manager must be paid via credit card to secure the space for the agreed date.

14 days prior to the event we will require 50% of the minimum spend, covering room hire, staff and estimated bar tab costs to be paid as a non-refundable deposit.

All final balances must be settled at the conclusion of the event, prior to departure, unless by agreement.

BOOKING CANCELLATION

Paid deposits are non-refundable, we can offer a reschedule of the private booking. A minimum notice period of 60 DAYS NOTICE to reschedule a confirmed event. This request must be submitted in writing via email to functions@queenscliffslsc.org.au and must be outside of the notice period to not incur a fee.

GOVERNMENT LOCKDOWNS

Should the event be impacted by a government lockdown, and you do not wish to reschedule to another date, we will refund the deposit paid. Please allow up to 10 business days for the refund to be processed. The refund request must be submitted in writing via email to functions@queenscliffslsc.org.au as the event's host that you no longer will be proceeding with the event and are requesting a refund.



BOMBORA PAVILION @ QUEENSCLIFF SLSC

Club Hire Form

CONTACT DETAILS

Name:

Mobile:

Email:

FUNCTIONS DETAILS

Function Type:

Date of Function:..... No. of Guests:

Time: From to (11pm latest) **Music off by 10.30pm**

Bar Staff: Yes/No Number of bar staff :

PAYMENT

Payment Method; (circle) EFTPOS Direct Deposit

Deposit/Bond: \$ Date: Receipt No:.....

Beverages: \$ Date: Receipt No:.....

Cleaning Fee: \$ Date: Receipt No:.....

Hire Fee: \$ Date: Receipt No:.....

Bar Staff: \$ Date: Receipt No:.....

TOTAL: \$ Date: Receipt No:.....

SIGNATURE OF HIRER

Please read Terms & Conditions before signing below.

.....

I agree to terms and conditions

SIGNED FOR THE CLUB:

.....

DEPOSIT DETAILS

BSB: 032-096 Acct: 761440 Acct Name: Queenscliff SLSC

Visa Mastercard

Expiry Date:.....

(Details to be completed by Hirer and will be held by office in case of damage/breakage)

Name on Card: Signature:.....

Contact Number:

Please email - functions@queenscliffslsc.org.au

CLUBHOUSE FLOOR PLAN

First Floor

QUEENSLIFF BEACH

