

MINUTES of the 100th ANNUAL GENERAL MEETING of the QUEENSCLIFF SURF LIFE SAVING CLUB Inc.

Held in the Clubroom on 6th August 2023 commencing at 10.30am

The President, Garry Fox (Garry) declared the meeting open.

As a sign of respect, I would like to acknowledge the traditional custodians of the lands, of elders past and present, on which we celebrate today, and other Aboriginal people who may be present.

I would like to express my gratitude that we share this land today and my sorrow for the cost of that sharing. I hope that in the spirit of reconciliation we can move forward to a place of justice, healing, and partnership as we walk gently on this land.

I would like to welcome the official guests, sponsors, and members. In particular, a welcome to VIPs

Patrons

Barry Antella

Sponsors

Stephen Nugent - Community First Bank

Graham Stone, Des McAteer and John Garland - Balgowlah RSL

Patrick Kelleher – Pine Property Management

Ben Atkinson and Elle Atkinson – Peer Wealth

VIPs Present:

James Griffin, Member for Manly

Sue Hines, Mayor Northern Beaches Council

Dave Walton, Deputy Mayor Northern Beaches Council

Apologies:

Zali Steggall

Aletia Fysh

Anthony Foster

Bill Walker

Damien Daley

Danny and Maree White

David and Jean Hay

Geoff Lyall

Graham Lugsdin

Greg Heard

Kay Lyall

Michael Bates

Mike Laurence

Rod McGibbon

Sam Cleary

Victoria O'Halloran

No other apologies were received.

Secretary **Paul Sholl** to take minutes.

Our Quorum under the constitution is 10% of members eligible to vote of which we have 482, which is 49 votes. It was agreed that with greater the 60 present and 6 proxy votes we had a quorum to proceed.

Garry explained, as per the 2023 Notice of Meeting the following documents have been available on the website prior to today:

- the 2022-2023 Annual Report and Special Purpose Financial Report,
- the proposed amended Constitution
- Nominations for the Board Position
- the minutes of the 2022 AGM

Adoption of the Minutes of the Club's 99th Annual General Meeting (2022 AGM)

Garry asked for any comments or questions.

Paul Sholl confirmed no questions raised prior or during the meeting.

Garry called a member to move the motion that the Minutes of the 99th Annual General Meeting of Queenscliff Surf Life Saving Club be adopted.

Barry Antella - moved that the minutes be approved. Seconding – Rob Graham-Smith.

Garry confirmed all votes in favor and none against, Garry confirmed the minutes were approved and accepted.

Garry declared the motion carried.

Presentation and Adoption of the 100th Annual Report and Special Purpose Financial Report (2022-2023)

Garry presented the club's 100th Annual Report, on behalf of the club's Board of Directors. Once again, it's an outstanding document produced by Carla Thornton, Shona Rose and Paul Sholl. Thank you to Kathryn Shearsby and Catherine Piper for their editing and review. Thank you for your effort.

Garry made the following comments on the annual report:

- Once again, in the Club's 100th season we are proud to report that no lives were lost under our watch whilst patrolling Queenscliff Beach, as has been the case since the club's first active patrols in 1924.
- Our patrols completed an impressive 8800 patrol hours. We successfully ensured the members of the community were able to swim safely through the work of our club captain, Kelly Hatcher, the patrol captains, our trainers, and our patrolling members.
- We participated in rescues during the NSW floods.
- We are well on the way of implementing the new Children and Young People policy – it's a major task. Thank you to Kathryn Shearsby for her work in that area.
- We had 543 juniors learning new skills which equipped them ready to be confident in the surf and to prepare them as future lifesavers - a huge amount of work. Well, done to Anthony Rose, age managers, water safety and the many the helpers.
- We did an outstanding job of hosting:
 - the SLSA short course boat Championships in December,
 - the SLSNSW State Championships in February
 - and round 2 of the SLSNSW IRB championships.

A testament to the dedication of our members who completed over 3000 volunteer hours to running the carnivals. An incredible feat.

- We competed well in carnivals, particularly juniors and masters.
- 70 nippers compete at Branch, 90 at State.
- Represented at World Life Saving Championships masters won 2 Gold Medals.
- Guy Ormond won silver at Aussie U15 male beach sprint.
- 23 Male Boat Crew won bronze at Aussies
- Masters at Australian Championships won 4 gold, 5 silver and 2 bronze.
- Our education and training continued to grow under Sam Cleary and her team.
- We continued to develop our youth through our cadet program.
- We signed our clubhouse and patrol shed 25 year lease a significant task completed over the past few years - thank you to Northern Beaches Council for their support.
- Financially our club had a successful year.

- Queenscliff continues to enjoy significant sponsorship support from many individuals and our major sponsors; Northern Beaches Council, Community First Bank, Cunninghams Real Estate, Balgowlah RSL, Pine Property, Network 10, Peer Wealth
- And also, to Mounties and Andrew Meats. Thank you for your generous support.
- Thank you, Bill Walker, for completing the financial Audit.
- Samantha Cleary, Kathryn Shearsby, Kelly Hatcher, Gavin May, Jayson Elkins and Craig Susans are stepping down from board positions. I wish to thank them for all their work over the past season. The amount of work they do for the club is extraordinary. I know you will continue to provide support wherever it is needed. Thank you.
- To the Board, I thank them for their extraordinary commitment and support that has contributed to the success of the 2022-2023 season. It has been, at times, a challenging season, yet highly rewarding and I thank all our members and life members for their continuing support.

Garry asked Rob Graham Smith, Club Treasurer, to come forward to present the 2022-23 Special Purpose Financial Report.

Prior to Rob coming up Garry thanked him for the amazing job he has done as our treasurer for the past 4 years. It's been a period of change creating a huge amount of work for Rob, with COVID, the building renovations, the development of the function center and hosting the state championships and other carnivals. Rob is stepping down as Treasurer and has nominated for a Board position for the upcoming season. We all thank you.

Presentation of the Special Purpose Financial Report for the season 2022-23

Garry asked Rob Graham Smith, Club Treasurer, to come forward to present the 2022-23 Special Purpose Financial Report.

Rob thanked Garry.

Rob presented his report and made the following comments:

- I have promised to keep my part of today's proceedings relatively short.
- Well, what a huge and successful year at Queensie!
- During the last financial year the Board budgeted for a cash surplus of \$35k, including our second year hosting the NSW SLS State Championships. In the end, a cash surplus \$171k was delivered, as many activities around the Club delivered stronger than expected results, and we had completed much of the capital spending required on the Clubhouse last financial year.
- After depreciation and other non-cash accounting items, this translated to a net surplus in the financial accounts of \$87,019.

Income

- Membership revenue was up marginally on the prior year, which is a great result. This includes competition fees, and it was great to have so many juniors, cadets, seniors and masters back on the beach and in the water.

- The Club benefited again from substantial support from Federal and State government authorities as well as the Northern Beaches Council - for which we are very grateful.
- All of our amazing sponsors continued to support us last financial year:
 - Andrews Meats
 - Community First Bank
 - Cunninghams Real Estate
 - Network 10
 - Pine Property
 - Stone & Wood
- And this year we were joined by Peer Wealth for dedicated sponsorship of cadet competitors.
- We also continued to receive grant funding from:
 - Balgowlah RSL
 - Mounties Group
- We thank you all. As I say each year I have been up here, we are fortunate to have such a strong and committed group of sponsors and grant providers. We are committed to maximise the visibility and benefits of these sponsorship arrangements around our great, and in turn for our members to support you as well.
- We also received \$50k of donations and bequests this year, including a very generous donation from the Rydge Foundation.
- The line-up of surf carnivals this year was exceptional, with Queensie hosting rounds of boats and IRB carnivals as well as the major SLS NSW State Championships, in what was a very busy competition season. The surplus from hosting these events was a combined \$104k.
- Our biggest standalone fundraising event again was the annual golf day. Alan Butler and fundraising crew did a fantastic job as usual, and again it was a great result! I believe that support for this year's event is again looking very strong, with golfers far and wide, and it's fair to say, with a wide range of proficiency, looking forward to it.
- The clothing shop continues to be run at modest margins primarily for the benefit of members, and turnover has never been stronger. It was another great year of trade and the shop contributed a surplus of \$7k. Thanks to Genie and her loyal band of volunteers, and I personally think we are the sharpest looking Club on the Beaches in our Queensie merch.
- Another financial highlight was seeing the benefits of the clubhouse renovation, and the resulting number of events and functions that are now held at our amazing club. We are now generating almost \$200k per annum in revenue from beverage sales and facilities hire. The House Committee and particularly Craig Susans have done an incredible job balancing the financial gains that flow from these events as well as support for other community activities in and around the club. Well done to you all.
- After investing quite a lot of money on the club renovation and associated costs in prior years, it is great to see this investment returned via revenue, as well as good times. This enhances the financial future of the Club, and Queensie remains in a solid financial position due to careful budgeting and planned expenditure.

- Every year I note that we depreciate club assets in accordance with accounting policies. While these are significant in dollar terms in the financial statements as presented, they are a non-cash expense.

In summary

- As well as thanking the Board for its support, I would like to particularly thank Shona Rose, and Olive Vehikite from Messenger Murray Picello for their assistance this year, in relation to payroll, tax lodgments and processing and paying the never ending invoices that we receive. This financial year our audit has again been completed by Bill Walker from Peer Wealth, to whom we are also greatly appreciative for his assistance and guidance.
- Somewhat sadly, this will be my last year as Treasurer, following four years in the role and in accordance with the Club Constitution I am stepping aside. I think it's fair to say that I need a rest too. During my tenure, while the Club has endured adversity through the pandemic, there have also been many successes – including the renovation and re-launch of the clubhouse and bar, and hosting two years of SLS NSW State Championships.
- While I have been in the role, amazingly, turnover has almost doubled to almost \$800k per annum – as I like to say we have grown up and become a large business! The Club remains in a solid financial position, which is an indictment of continued prudent management by the Board, and the efforts and goodwill of many members and our supporters. Thank you all for your amazing support during my time as Treasurer.

Thank you and back over to Garry

Garry thanked Rob and confirmed we had not received any questions prior to the meeting. Garry asked the meeting if any other questions from members present regarding the Annual Report and/or the Special Purpose Financial Report.

Paul Sholl confirmed there were no questions.

Garry called for a member to move the motion that the 100th Annual Report and Special Purpose Financial Report for 2022-23 be adopted.

Ken Prior moved that the 100th Annual Report and Special Purpose Financial Report for the 2022-23 be approved. Seconding – Grant Spradbrow.

Garry confirmed all votes in favor and non against, Garry confirmed the minutes were approved and accepted.

Garry declared the motion carried.

Vale

Garry asked Grant Spradbrow to present the Vale on behalf of the club.

Grant Spradbrow led the meeting to acknowledge, reflect and pause for the members we lost in the past year:

- Denis Heard
- Bob Newton
- Joan Somerville

Community Service Address

Garry invited James Griffin and Sue Heins to provide a community service address.

- James Griffin, Member for Manly, offered the following address:
 - Thank you it is a privilege being here and thinking of the people from 1924 when the club started.
 - Thank you to Rob for his contribution as Treasurer.
 - Congratulations to all members on a great year.
 - The picture inside the front cover of the annual report sums up the club, what a great picture.
- Sue Heins, Mayor Northern Beaches Council, offered the following address:
 - I would like to echo James's comments.
 - Thank you to all volunteers.
 - Great to see the success of functions in the new building.
 - Reflected on the tough job of being Treasurer for Rob and congratulated him of finding someone to continue in the role.

Garry thanked James and Sue for their continual and generous support of the club as it is highly valued and very much appreciated.

Vote of Thanks to Sponsors

Garry provided an opportunity for all members present to express their gratitude to our many sponsors as noted earlier in presenting his report. Garry asked that we thank those sponsors here with us today.

Thank you, and in response Garry asked Steve Nugent from Community First Bank one of our key sponsor partners to say a few words.

- Stephen Nugent - Community First Credit Union, offered the following address:
 - Congratulations on your 100th year.
 - A special thank you to the Management Committee this year.
 - Well done to the entire club on hosting another successful state championships.
 - Its an honor to represent all of the great sponsors that have provided support to the volunteers over the last 12 months.
 - Congratulations to the club on the great financials results for the last 12 months.

Garry thanked Stephen for his words.

Declaration of Affiliation with Sydney Northern Beaches Branch of SLSA

Garry highlighted that our club as an entity is affiliated to Surf Life Saving Australia and Surf Life Saving NSW through its formal affiliation with the Sydney Northern Beaches Branch. As such, and on an annual basis, our Club is required to seek affiliation to the Branch by way of a written application.

Members are now invited to support or otherwise for the Management Committee to apply for affiliation for the 2023-2024 season by way of voting for or against the following motion.

Could I now call a member to move the motion that “Affiliation be sought for the 2023-2024 season with the Sydney Northern Beaches Branch of SLSA. Further, that the Articles, Constitution, By Laws, Regulations and Resolutions, together with the awards and equipment of SLSA Limited, and/or affiliated State Centers and/or affiliated Branches, be accepted without reservation.”

Craig Susans moved the affiliation be approved. Seconding – Kelly Hatcher.

Garry confirmed all votes in favor and non against, Garry confirmed the affiliation had been approved.

Garry declared the motion carried.

Recognition for Service Awards

Garry invited Kelly Hatcher our outgoing Club Captain to come up to the stage to present the Recognition for Service Awards.

Kelly announced the following award recipients:

- Andrew Townsend - 15 Year National Medal of Service
- Col White - 70 Year Long Service
- Elbert Kwanten - 60 Year Long Service Award
- Scott Walker - 10 Year National Patrol Service
- Scott Walker – 5 Year National Patrol Service Award
- Luke Barlow - 15 Year National Patrol Service Award
- Paul Taylor - 15 Years Training Service
- Kerry Seipelt - 15 Year National Patrol Service Award
- David Webb - 15 Year National Patrol Service Award
- Andrew Townsend - 15 Year National Patrol Service Award
- David Torevell - 20 year Assessing Service Certificate
- Garry Fox - 25 Year National Service Award
- Kelly Beverley - 15 Year National Patrol Service Award
- Kevin Harris - Club Person of the year

Honours and Awards

Life Membership

Garry introduced to those present the nomination for Life Membership that had been endorsed by the Clubs Board.

It is with great pleasure we come to the point of the meeting where we recognize those members who have been previously awarded the Club Honour of Distinguished Service for extraordinary service and then have continued to provide further extraordinary service. In the simplest of terms such members have literally dedicated a great part of their life to the Club and thus deemed by process to be awarded the honour of Life Membership.

There is one nomination for Life Membership recommended by the Management Committee to be considered by this AGM. It is Kevin Harris.

Before I invite Kevin's nominators to speak and move that their nomination be accepted, I invite Kevin to leave the meeting as per club tradition.

Kevin Harris

His nominator Ed Kwanten spoke for the award as well as Rob Daniels his seconder.

Garry Fox put the motion that Kevin Harris be awarded the Club Honour of Life Membership.

Motion was carried.

Garry invited Kevin back to the meeting.

Kevin, it gives me great pleasure to advise that following your nomination for Life Membership, the members have voted to award you the Club Honour of Life Membership. Kevin was presented with his Life Member Badges and Certificate.

Distinguished Service

Garry introduced the four nominations for Distinguish Service as recommended by the Management Committee to be considered by this AGM. They are Gavin May, Luke Barlow, Adam Taylor and Garth Hickey.

Before I invite their Nominators to speak and move that their nominations be accepted, I invite Gavin, Luke, Adam and Garth to leave the meeting as per club tradition. Unfortunately, Adam is away overseas so can't be here today.

Gavin May

His nominator Kelly Hatcher spoke for the award, Craig Susans was confirmed as the seconder.

Garry Fox put the motion that Gavin May be awarded the Club Honour of Distinguished Service.

Motion was carried.

Luke Barlow

His nominator Rodger Whiteman spoke for the award, Barry Antella was confirmed as the seconder.

Garry Fox put the motion that Luke Barlow be awarded the Club Honour of Distinguished Service.

Motion was carried.

Garth Hickey

His nominator Rodger Whiteman spoke for the award, Jim Ashton was confirmed as the seconder.

Garry Fox put the motion that Garth Hickey be awarded the Club Honour of Distinguished Service.

Motion was carried.

Adam Taylor

His nominator Rodger Whiteman spoke for the award, Jim Ashton was confirmed as the seconder.

Garry Fox put the motion that Adam Taylor be awarded the Club Honour of Distinguished Service.

Motion was carried.

Garry requested someone to invite Gavin ,Luke and Garth back to the meeting.

Gavin, Luke and Garth, it gives me great pleasure to advise that following your nomination for Distinguish Service Membership, the members have voted to award you the Club Honour of Distinguish Service.

Gavin, Luke and Garth were presented with their Distinguished Service certificates.

Amendments to the Queenscliff SLSC Constitution

Garry informed the meeting that the Board has reviewed and is proposing some amendments to the Queenscliff SLSC Constitution.

The amendments will ensure our Constitution complies with the various regulatory bodies and their requirements.

- the Incorporated Associations Act (NSW) (ie Department of Fair Trading)
- the Australian Charities & Not For Profit Commission (ACNC) Act

- the SLSNSW Constitution
- the SLSA Constitution

The Board is recommending that the Club accepts the amendments in the documents sent out to all members. None of these changes represent a major shift in how we operate but ensure we are compliant.

We have not received any questions. Are there any other questions from members regarding the proposed amendments to the Queenscliff SLSC constitution, nil received.

If there are no further questions, Could I now call a member to move the motion that the amendments to the Queenscliff SLSC constitution be adopted.

Garry asked someone to move the motion? Thank you, Anthony Rose,

Garry requested a person to be Seconder Thank you, Barry Antella

All those in favor, please raise your hand – majority of hands raised.

All those in against, please raise your hand – nil raised.

Garry declared the motion carried.

Garry handed the chair of the meeting to Kevin Harris to conduct the 2023 -2024 election of officers.

Election of Office Bearers

Garry thanked current board members and the outgoing board members – Samantha Cleary, Kathryn Shearsby, Kelly Hatcher, Gavin May, Jayson Elkins and Craig Susans.

Garry invited Kevin Harris (Kevin) to manage the proceedings as the boards nominated election officer.

Kevin reiterated the requirement for a quorum and stated that he is advised that this has been met for the AGM through eligible voting members present plus eligible voting members having submitted their proxy for today's AGM.

Kevin outlined that the current board process for the election of incoming directors (office bearers) meets the requirements of the as Club's Constitution and that:

- The current board in determined what board positions it would call to be filled for the incoming board meets the requirement of the Constitution in terms of the composition of the board (clause 18.2) and the board called nominations to fill 14 positions of a maximum number of 15.
- These nominations have been advised to members as per the requirement of the Club's Constitution.

- Members should note that the number of nominations received is equal to the number of positions called by the board to be filled and there are no contests for any position and no vacancies for any position. As such, the persons nominated shall, by declaration by this meeting's chairperson, be deemed to be elected (clause 19.1e).

Kevin highlighted that given the nominations received is equal to the number of vacancies called to be filled, the nominations are deemed to be elected. Kevin named the following elected directors of the board and office bearers and their positions that had been advised to members as per the requirements of the Clubs Constitution:

President	Garry Fox
Deputy President	Brad Newton
Treasurer	Jamie Grant
Secretary	Paul Sholl
Member Services Director	Rob Graham-Smith
Senior Vice President (Education and Training)	Barry Antella
Club Captain	Rich Mills
Director of Education	Vacant
Director of Competition and Surf Sports	Damien Daley
General Activities Director	Mark Clare-Nazer
Marketing and Sponsorship Director	Amanda Judge
Junior Activities Director	Anthony Rose

Kevin handed back the chair of the meeting to the newly elected President for the 2023-24 season Garry Fox.

Garry thanked everyone who participated in the nomination process and congratulations on being elected. "We have fantastic people in our club and I know that we will all work together to ensure we have another safe and successful year".

It will be busy with us planning nippers, patrols, education, and competition. We will be focusing on growing our patrols and further providing development opportunity for our youth.

We are already in the planning phase of hosting the upcoming Centenary celebrations with launch of our 100-yearbook early December, the club party in January and our ball in Feb and then State championships late February.

A busy season ahead.

Correspondence of an Urgent Nature

Paul Sholl confirmed no correspondence of an urgent nature has been received prior to the commencement of this AGM.

Urgent General Business

Garry asked if there were any urgent general business matters of that members wish to raise in the meeting. If so, could the member please raise their hand.

Paul Sholl confirmed no hands had been raised.

Garry thanked everyone for attending today and invited everyone to share with us some refreshments in the bar area.

Garry declared the meeting closed.

Meeting Closed at 11.52 am